



European Commission



University of Udine

**Erasmus + Programme**  
**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**  
**Inter-institutional<sup>1</sup> agreement 2019-2021<sup>2</sup>**  
**between programme countries**  
**[Minimum requirements]<sup>3</sup>**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus Studio programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Contact details<sup>4</sup></b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
<b>UNIVERSITY OF UDINE</b> <i>International Relations and Mobility Office</i> v. Palladio, 8 33100 UDINE ITALY	I UDINE01	<a href="mailto:Claudia.schileo@uniud.it">Claudia.schileo@uniud.it</a> outgoing mobility & Erasmus Studio Agreements Fax +39-0432-556229 phone: +39-0432-556221  International Student Service <a href="mailto:iss@uniud.it">iss@uniud.it</a> incoming exchange mobility fax +39-0432-556496 phone +39-0432-556218/556497	<a href="http://www.uniud.it/international-area/incoming-mobility">http://www.uniud.it/international-area/incoming-mobility</a>  general course catalogue: <a href="http://www.uniud.it/didattica/facolta">http://www.uniud.it/didattica/facolta</a>  courses held in English: <a href="http://www.uniud.it/international-area">http://www.uniud.it/international-area</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

	I UDINE01	<b>Professor/departmental coordinator:</b>  <b>Fabiana FUSCO</b> <a href="mailto:fabiana.fusco@uniud.it">fabiana.fusco@uniud.it</a>  DILE - DIPARTIMENTO DI LINGUE E LETTERATURE STRANIERE	
<b>Universität Regensburg</b> Universitätsstr. 31 D-93053 Regensburg	DREGENSB01	<a href="mailto:Maria.grotz@ur.de">Maria.grotz@ur.de</a> International Office +49-941-943-1744 Departmental Coordinator: Prof. Dr. Maria Selig <a href="mailto:Maria.selig@ur.de">Maria.selig@ur.de</a>	<a href="http://www.uni-regensburg.de/ur-international/index.html">http://www.uni-regensburg.de/ur-international/index.html</a>

### B. Student Mobility numbers<sup>5</sup> per academic year

[ if the agreement is signed for more than one academic year the partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED ]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of students and total number of months*]	Student Mobility for Traineeships *
DREGENSB01	I Udine01	023	Languages and Philological Sciences	1,2,3	1 (6)	--
I Udine01	DREGENSB01	023	Languages and Philological Sciences  German Studies	1,2,3	1 (6)	--

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

### C. Teaching Staff Mobility per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Average duration in weeks
I UDINE01	D REGENSB01	023	foreign languages	1	1
			German studies		
D REGENSB01	I UDINE01	023	foreign languages	1	1

### D. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I UDINE01	023	Italian	English if required	B2	C1
D REGENSB01	023	German	English in some fields	B2	C1

- Courses held in English can be offered within some study courses. The student can check the list on our web-site: <http://www.uniud.it/international-area>

### E. Additional requirements

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## I UDINE01:

The original transcript of records (no carbon copy is accepted) with the exams done by the Italian student can be given or sent directly to him/her OR to the International Relations and Mobility Office of I UDINE01.

The Learning Agreement or the changed Learning Agreement has to be given to the Italian student who will submit to the approval of the professor coordinator.

The incoming Erasmus student/partner universities can check information about extension of study period and changes to the original L. Agreement on the web site:

- <http://www.uniud.it/international-area/incoming-mobility/Prolungamento%20periodo%20di%20studio%20-%20Extension%20study%20period/prolungamento-del-periodo-di-studio?lingua=eng>
- <http://www.uniud.it/international-area/incoming-mobility/modifiche-piano-di-studi-changes-to-original-proposed-learning-agreement/modifiche-piano-di-studi-learning-agreement?lingua=eng>

## D REGENSB01:

- The University of Regensburg offers a **pre-semester intensive German language course** in both September and March (120 hrs of instruction; course fee: 320.-€ in 2018) which is recommended for students who have below B2 knowledge of German.
- The University of Regensburg provides a large scale orientation programme prior to the start of the semester which students are asked to take part in. It begins about one to two weeks before classes start and offers a general orientation, an overview of Germany, information about studying at UR (registration, choice of courses, learning agreement), information on administrative issues, and information on health insurance and health and safety. Students will also be shown around the campus and the city of Regensburg.
- English taught courses are found here:  
<http://www.uni-regensburg.de/ur-international/english-taught-degree-courses/index.html>
- The University of Regensburg welcomes students and staff with special needs. The necessary individual arrangements need to be discussed well in advance (10 months prior to arrival).  
<http://www.uni-regensburg.de/ur-international/students-special-needs/index.html>

## F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term, or full year	Spring term
I UDINE01	15 May (nomination letter)	30 September (nomination letter)
D REGENSB01	Nomination deadline: 1 May	Nomination: 1 November

	<p>Application deadline: 15 May</p> <p>Nomination must be sent to: Christine Betzner <a href="mailto:international.exchange-student@uni-regensburg.de">international.exchange-student@uni-regensburg.de</a> +49-941-943-2306</p> <p>Application is done online</p> <p><a href="http://www.uni-regensburg.de/ur-international/exchange-students/application/online-application/index.html">http://www.uni-regensburg.de/ur-international/exchange-students/application/online-application/index.html</a></p>	<p>Application deadline: 15 November</p> <p>Nomination must be sent to: Christine Betzner <a href="mailto:international.exchange-student@uni-regensburg.de">international.exchange-student@uni-regensburg.de</a> +49-941-943-2306</p> <p>Application is done online</p> <p><a href="http://www.uni-regensburg.de/ur-international/exchange-students/application/online-application/index.html">http://www.uni-regensburg.de/ur-international/exchange-students/application/online-application/index.html</a></p>
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**I UDINE01** will send a detailed Erasmus nomination list by e-mail. It cannot be guaranteed another modality to nominate Erasmus students from I UDINE01 (such as online nominations etc.).

Partner Universities have to send a detailed Erasmus nomination list by e-mail (to [iss@uniud.it](mailto:iss@uniud.it)). It cannot be guaranteed the acceptance of another modality to nominate Erasmus students by partner Universities (such as online nominations etc.).

I UDINE01 will send its decision (information package) within 8 weeks at the maximum from the reception of the nomination letter.

Erasmus incoming student at the I UDINE01 has to collect the Transcript of Records before leaving Udine, otherwise the Transcript of Records will be issued and sent by I UDINE01 no later than 5 weeks after completion of exams directly to the personal post address of the student.

**DREGENSB01:**

- Official letters of acceptance will be sent out to the students within **6** weeks after the deadline for application.
- A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.

Termination or modification of the agreement:

A unilateral decision to discontinue or to change the exchanges must be notified to the other party by September 20XX will only take effect from October of the following new academic year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

**G. Information**

**1. Grading systems of the institutions**

Institution [Erasmus code]	
I UDINE01	<a href="http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/tabella-voti-ects-ects-labels/tabella-voti-ects?lingua=eng</a>

D REGENSB01	<a href="http://www.uni-regensburg.de/ur-international/exchange-students/courses/ects/grading/index.html">http://www.uni-regensburg.de/ur-international/exchange-students/courses/ects/grading/index.html</a>
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## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
I UDINE01		<a href="http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/vivere-a-udine_living_in_udine/issue-renewal-of-residence-permit?lingua=eng</a>
D REGENSB01	Christine Betzner <a href="mailto:international.exchange-student@uni-regensburg.de">international.exchange-student@uni-regensburg.de</a> +49-941-943-2306	<a href="http://www.uni-regensburg.de/ur-international/exchange-students/formalities/index.html">http://www.uni-regensburg.de/ur-international/exchange-students/formalities/index.html</a>

## 3. Insurance

Non EU students can provide personally to get a private insurance in order to obtain the VISA for the study period.

EU students can ask to the home authorities for the European Health Insurance ("TEAM") for the full Erasmus study period.

Information on Insurance at D REGENSB01:

Christine Betzner <a href="mailto:international.exchange-student@uni-regensburg.de">international.exchange-student@uni-regensburg.de</a> +49-941-943-2306	<a href="http://www.uni-regensburg.de/ur-international/exchange-students/formalities/index.html">http://www.uni-regensburg.de/ur-international/exchange-students/formalities/index.html</a>
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## 4. Housing

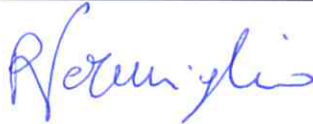

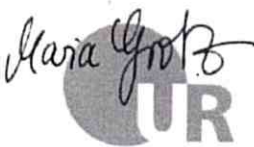
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
I UDINE01		<a href="http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng">http://www.uniud.it/international-area/incoming-mobility/alloggio-a-udine/alloggio-a-udine?lingua=eng</a>

D REGENSB01	Christine Betzner <a href="mailto:international.exchange-student@uni-regensburg.de">international.exchange-student@uni-regensburg.de</a> +49-941-943-2306	<a href="http://www.uni-regensburg.de/ur-international/exchange-students/formalities/index.html">http://www.uni-regensburg.de/ur-international/exchange-students/formalities/index.html</a>
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**H. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>	stamp
I UDINE01	Prof. Rosanna Vermiglio Vice Rector Erasmus Mobility	22/06/18		
D REGENSB01	Maria Grotz, ERASMUS Institutional Coordinator	11/7/2018		

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<sup>7</sup> Scanned signatures are accepted